



Creative Design

301 -302, 3rd floor, National Corporate Park
G.E. Road, Raipur (C.G.)-492001, PH:4004762,
Email: admin@createdesign.co.in

WORK ORDER

(UNDER WORKS CONTRACT/UNDER LABOUR CONTRACT)

Billing Address - CREATIVE DESIGN,CG

302, 3rd Floor, National Corporate Park, Opposite Maruti
Business Park, GE Road
Raipur-492001
Chhattisgarh, India

Tel No: 07714004762

GSTIN : 22AHNPB5438K1ZC

Udyam Registration : CG-14-0014397

Project Location

Ananta G.E. Road Raipur Chhattisgarh, 492001

Site Contact: Shailesh Patle

Contact No: 7987757982

Contractor Details

Name : Balaji Projects

Address H. No. 20/K, Ravindranath Taigore
Ward-51, Laxmi Nagar, Ekta Chowk
Raipur-492001
IN

GSTIN 22CICPS2834Q1ZV

E-mail akashshrivastava2020@gmail.com

Phone

Contact Person Akash Shrivastava / 9826367898

Dear Sir,

We are pleased to award the work/contract for the following items as per the scope of work, terms and conditions stated hereunder in the Annexure. We are issuing the order in duplicate with a request to return the duplicate copy duly signed as token of acceptance.

Work Order Details

Work Order No: WO2526/10071

Work Order Date: 12/12/2025

Your Reference:

Termination Date: 12/12/2025

Amendment Date:

Project Name: GR Sponge Ananta (2415)

Project Manager: Vicky Gautam / 9752211144

Sr.No	Description	Qty	Unit	Rate	Amount
1	CEILING WORKS				
1.1	P/F Texture Paint 1st floor Lobby area	574	SQFT	80.510	46,211.59

HSN Code	Taxable Value	CGST		SGST		IGST	
		Rate	Value	Rate	Value	Rate	Value
995473	46,211.59	9.00	4,159.04	9.00	4,159.04	0.00	0.00

Amount in Words

Indian Rupee FIFTY FOUR THOUSAND FIVE HUNDRED THIRTY ONLY

Total	46,211.59
Disc. @	0.00
Taxable Total	46,211.59
CGST @9.00%	4,159.04
SGST @9.00%	4,159.04
Round off	0.32
Grand Total	54,530.00

Remarks:

- PLEASE SEND ALL DOCUMENTS TO HO (HEAD OFFICE) ADDRESS ONLY.
- MAKE SEPARATE BILL FOR EACH PURCHASE ORDER. STRICTLY. MENTION PO NUMBER



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WO No: WO2526/10071, Dt: 12-Dec-2025

Sr.No	Description	Qty	Unit	Rate	Amount
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PAYMENT TERMS:

1. 10% Advance payment shall be made against receiving acknowledged copy of workorder and shall be adjusted against running bills.
2. 5% Retention amount shall be deducted from each bill for defect liability period if 12 months.
3. 85% of Total Basic Contract Price shall be payable on prorata basis against completion of work on 10th day from the date of submission of RA Bill(Invoice) with all supporting Documents, duly certified by Creative Design's Project Manager.
4. TDS shall be deducted as per company law. In case of absence of PAN card, 20% of total amount shall be deducted.

GENERAL TERMS AND CONDITIONS:

1. The work shall be executed exactly as per the directions of Project-In-Charge and as per specifications and drawing enclosed. Any variation to drawing shall not be accepted.
2. WARRANTY - ONE YEAR FROM THE DATE OF INSTALLATION/SERVICE PROVIDED.
3. If the Actual Measurement of work done is below the order quantity, the payment shall be done as per site measurement only. But, If the actual measurement is above the order quantity then additional charges may be applicable after approval only.
4. The work shall be carried out as per the schedule prepared by Project-In-Charge.
5. Indemnity by the Contractor -The Contractor shall indemnify and hold harmless "Creative Design", its Project Manager, Engineer and his employees from and against all claims damages losses and expenses arising out of or resulting from Contractors negligence or breach of an execution of work and any activity incidental thereto.
6. Labor force will be arranged by the Contractor and he alone shall be liable to comply with Provident Funds ESI Workman Compensation Minimum Wages or any other Labour Laws for the time being in force and all the liabilities arising out of such enactment pertaining to the labor force engaged by the Contractor. The Contractor also indemnifies Creative Design from any liability of Civil Criminal labor or vicarious whatsoever arising out of the engagement of labor force injuries or deaths compensations or any other liability whatsoever.
7. The Contractor shall be bound to observe abundant caution and safely measures to save the labor force from risks and hazards incidental to the construction work.
8. Contractor will be responsible for the security of their own materials at the site.
9. All labour and construction tools, materials, plant, machinery, equipment, barricades, red lights, red flags, signage boards, scaffolding and items ("Tools") required shall be provided by the Contractor.
10. The Contractor shall not, without the prior approval, subcontract its obligations or any work to any party.
11. All unit rates & prices are firm & fixed for the duration of the contract and are not subject to any escalation whatsoever.
12. Contractor shall, at all times, keep its work areas in a neat, clean and safe condition. Upon completion of the Work and prior to final payment, Contractor shall at its expense satisfactorily dispose of all rubbish, remove all plant, buildings, equipment and materials belonging to Contractor.
13. Creative Design may, at any time, without notice to the sureties if any, by written change notice unilaterally make any change in the work within the general scope of this contract, including but not limited to changes:
 - a. In the drawings, designs or specifications;
 - b. In the method, manner, or sequence of Contractorwork;
 - c. Directing acceleration or deceleration in performance of the Work; and
 - d. Modifying the Contract Schedule or the Contract Milestones.
 - e. Increase/Decrease Quantity of Items in WorkOrder
14. In case of any delay for completing the work as per the Completion Schedule for reasons exclusively attributable to vendor, vendor shall be liable to pay liquidated damages and not by way of penalty for delay, the sums at the rate of 1% of the Total Contract Price per week of delay or part thereof subject to a maximum of 10% of the Total Contract Price.
15. In case that you do not mobilize adequately, or do not commence the work, or do not progress satisfactorily, or do not maintain quality of work or neglect or do not comply with instructions, or do not make payments to their workmen, do not comply and observe statutory laws of the place of work, Creative Design reserves the rights to take all or any of the following remedial measure (not necessarily in the same order) by serving 15 days notice.a) Reduce the Scope of Work.b) Retain at site all Contractor's plants & equipment and use them for carrying out the work at your risks and costs of Contractor.c) Execute the balance work in full or part (including any rectification in work already executed by you) either of our own or through any other agency at your risks and costs as well as recover all losses from you.d) Termination of Work Order. e) En-cash the Performance Bank Guarantee and utilize them for completing the work.f) Hold Retention Money and use them for completing the work.g) Any other method out of above as felt appropriately by Creative Design.
16. Creative Design may by written notice to Contractor, suspend at any time the performance of all or any portion of the Work to be performed under the contract.
17. Jurisdiction of the Court The term of arbitration shall be subject to jurisdiction of courts at Raipur C .G.

for CREATIVE DESIGN,CG



Authorised Signatory



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Summary of BOQ

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1	CEILING WORKS	46,211.59

Total	46,211.59
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Taxable Total	46,211.59
GST Total	8,318.09
Round off	0.32
Grand Total	54,530.00



Authorised Signatory